



## PARENT NON-FILING TAX STATEMENT 2024-2025 ACADEMIC YEAR

To be used by parent(s) who will not file a 2022 Federal Tax Return. Tax filers must submit a signed copy of 2022 tax return or federal tax return transcript.

### A. Student's Information

Student's Last Name	Student's First Name	Student's M.I.	Student ID Number
Student's Home Address (include apt. no.)			Student's Date of Birth
City	State	Zip Code	Student's Email Address
Student's Home Phone Number (include area code)			Student's Cell Phone Number

### B. Parent's Income Information to Be Verified -- Note: If two parents were on the Free Application for Federal Student Aid (FAFSA), the instructions and certifications below refer and apply to one parent. **Each parent needs to complete this form.**

1. DID YOU, THE PARENT(S), FILE OR WILL YOU FILE A TAX RETURN FOR 2022?

**Check the box that applies:**

- No – please complete step 2 below*
                         
  *Yes – Stop, you are not eligible to complete this form.*

2. TAX RETURN NONFILERS— complete this section if you, the parent(s), will not file and is not required to file a 2022 income tax return with the IRS.

**Check the box that applies:**

- Parent(s) not employed and had no income earned from work in 2022.
   
 Parent(s) employed in 2022 and listed below are the names of all the employers, the amount earned from each employer in 2022, and whether an IRS W-2 form is attached. Attach copies of all 2022 IRS W-2 forms issued to the parent(s) by employers. *List every employer even if they did not issue an IRS W-2 form. If more space is needed, attach a separate page with student's name and Student ID Number at the top.* Record earnings.

Employer's Name	2022 Amount Earned	IRS W-2 Attached?
Suzy's Auto Body Shop (example)	\$2,000.00(example)	Yes(example)

### C. Certification and Signatures

Each person signing this worksheet certifies that all the information reported on it is complete and correct. The parent(s) must sign and date.

**WARNING: If you purposely give false or misleading information on this worksheet to receive federal aid, you may be fined, be sentenced to jail, or both.**

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

*Please Note: A student selected for federal verification may be required to provide additional information.*

### Submit this worksheet to:

Keystone College Student Central Att. Financial Aid One College Green  
LaPlume, PA 18440

Phone: 570-945-8300 FAX: 570-945-8967

Email: [financialaid@keystone.edu](mailto:financialaid@keystone.edu) Please make a copy for your records.