



# STUDENT NON-FILING TAX STATEMENT 2024-2025 ACADEMIC YEAR

To be used by students who will not file a 2022 Federal Tax Return. Tax filers must submit a signed copy of student's (and/or spouse's) 2022 tax return or federal tax return transcript.

## A. Student's Information

|   |                      |                |                             |
|---|----------------------|----------------|-----------------------------|
| Student's Last Name                             | Student's First Name | Student's M.I. | Student ID Number           |
| Student's Home Address (include apt. no.)       |                      |                | Student's Date of Birth     |
| City  | State                | Zip Code       | Student's Email Address     |
| Student's Home Phone Number (include area code) |                      |                | Student's Cell Phone Number |

## B. Student's Income Information to Be Verified

1. DID YOU, THE STUDENT, FILE OR WILL YOU FILE A FEDERAL TAX RETURN FOR 2022?

**Check the box that applies:**

- No – please complete step 2 below*       *Yes – Stop, you are not eligible to complete this form.*

2. TAX RETURN NONFILERS— complete this section if you, the student, will not file and is not required to file a 2022 income tax return with the IRS.

**Check the box that applies:**

- I, the student, was not employed and had no income earned from work in 2022.
- Student's spouse was not employed and had no income earned from work in 2022.
- I, the student and/or spouse, was employed in 2022 and listed below are the names of all the student's employers, the amount earned from each employer in 2022, and whether an IRS W-2 form is attached. Attach copies of all 2022 IRS W-2 forms issued to the student by employers. *List every employer even if they did not issue an IRS W-2 form. If more space is needed, attach a separate page with student's name and Student ID Number at the top.*

| Employer's Name                 | 2022 Amount Earned  | IRS W-2 Attached? |
|---------------------------------|---------------------|-------------------|
| Suzy's Auto Body Shop (example) | \$2,000.00(example) | Yes(example)      |
|                                 |                     |                   |
|                                 |                     |                   |

## C. Certification and Signatures

Each person signing this worksheet certifies that all the information reported on it is complete and correct. The student and one parent must sign and date.

**WARNING: If you purposely give false or misleading information on this worksheet to receive federal aid, you may be fined, be sentenced to jail, or both.**

|                                 |      |
|---------------------------------|------|
| Student's Signature             | Date |
| Spouse's Signature (if married) | Date |

*Please Note: A student selected for federal verification may be required to provide additional information.*

### Submit this worksheet to:

Keystone College Student Central Att. Financial Aid One College Green  
LaPlume, PA 18440  
Phone: 570-945-8300 FAX: 570-945-8967  
Email: [financialaid@keystone.edu](mailto:financialaid@keystone.edu) Please make a copy for your records.